
From: Lutenski, Leigh (ECN)
Sent: Thursday, June 13, 2019 3:43 PM
To: Zhu, Tracy; Mark Tang
Cc: Grays, Sabrie (PUC)
Subject: RE: Balboa Reservoir CAC & SFPUC CAC
Attachments: Balboa Reservoir SFPUC CAC Presentation 6-18-19.pdf

I'm so sorry Tracy! I got caught in a meeting. Please see attached presentation slides. I know it's long but we'll still be fine with 15 minutes – it goes fast. Thanks

From: Zhu, Tracy [mailto:TZhu@sfwater.org]
Sent: Thursday, June 13, 2019 3:30 PM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Cc: Grays, Sabrie (PUC) <SGrays@sfwater.org>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Leigh,

Did I miss an email from you with the presentation slides?

Tracy

From: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent: Thursday, June 13, 2019 10:44 AM
To: Zhu, Tracy <TZhu@sfwater.org>; Mark Tang <tang.mark@gmail.com>
Cc: Grays, Sabrie M <SGrays@sfwater.org>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Yes, I should have our presentation ready by noon-ish and will send it to you. Everything below looks great. Thanks!

From: Zhu, Tracy [mailto:TZhu@sfwater.org]
Sent: Thursday, June 13, 2019 10:30 AM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Cc: Grays, Sabrie (PUC) <SGrays@sfwater.org>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Leigh,

We aim to post the agenda with links to the presentations by this afternoon. Would you be able to send the slides over by 1pm? I'm copying my colleague Sabrie Grays who will be posting the agenda and materials.

This is what the language looks like for the agenda. Let me know if you have any corrections:

1. **Presentation and Discussion: Balboa Reservoir Project Update** (*15 minute presentation, 10-15 minute discussion*)
 - **Presenters**
 - Leigh Lutenski, Office of Economic & Workforce Development
 - Kearstin Dischinger, BRIDGE Housing
 - Joe Kirchofer, AvalonBay Development

- Resources
 - [Balboa Reservoir Background on SF Planning Department site](#)
 - [SFPUC CAC Resolution on the Balboa Reservoir adopted on March 15, 2016](#)

Thank you!

Tracy

From: Zhu, Tracy
Sent: Wednesday, June 12, 2019 5:20 PM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Perfect. Thanks.

Tracy

From: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent: Wednesday, June 12, 2019 5:19 PM
To: Zhu, Tracy <TZhu@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

[How about: Balboa Reservoir Project Update](#)

From: Zhu, Tracy [<mailto:TZhu@sfgov.org>]
Sent: Wednesday, June 12, 2019 5:17 PM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Leigh,

Thank you for confirming the presenters. I look forward to receiving the Powerpoint Point slides.

Can you let me know what the title of the presentation should be for the agenda?

Tracy

From: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent: Wednesday, June 12, 2019 5:16 PM
To: Zhu, Tracy <TZhu@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Tracy and Mark,

That would be great, thank you! I've confirmed with the developer team that they can attend, so you can lock us in. Likely presenters will be:
Leigh Lutenski, Office of Economic & Workforce Development (*project manager for the City on this project*)
Kearstin Dischinger, BRIDGE Housing
Joe Kirchofer, AvalonBay Development

I got your calendar invite and I will forward it to Kearstin and Joe. We're presenting at the Planning Commission tomorrow and it will be a perfect template for the SFPUC CAC. I can send it to you when it's finalized tomorrow.

Please let me know if you need anything else from us at this point. Thank you again for the invitation!

Leigh

Leigh Lutenski
Project Manager, Joint Development
Office of Economic and Workforce Development
San Francisco City Hall, Room 448
Direct: 415-554-6679
Email: leigh.lutenski@sfgov.org

From: Zhu, Tracy [<mailto:TZhu@sfgwater.org>]
Sent: Tuesday, June 11, 2019 5:20 PM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>; Mark Tang <tang.mark@gmail.com>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Leigh,

Happy to put you at the top of the agenda so that you don't have to stay the whole meeting. After the first ten minutes of typical CAC business, we can turn it over to you.

Tracy

From: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Sent: Tuesday, June 11, 2019 5:16 PM
To: Zhu, Tracy <TZhu@sfgwater.org>; Mark Tang <tang.mark@gmail.com>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Tracy and Mark,

Thanks so much for reaching out! We're definitely interested in presenting and updating the SFPUC CAC – I am checking in with the team to see if we have people available for next Tuesday (I've already marked it down). Once I get confirmation I'll email you again. Where do you think the item would fall on the agenda? I received feedback from one person that earlier is better but I know it's not always easy to move things around.

Be in touch soon – thanks, Leigh

From: Zhu, Tracy [<mailto:TZhu@sfgwater.org>]
Sent: Tuesday, June 11, 2019 1:24 PM
To: Mark Tang <tang.mark@gmail.com>; Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>
Subject: RE: Balboa Reservoir CAC & SFPUC CAC

Hi Leigh,

If you are available for the Full CAC meeting, we typically meet at 5:30pm at SFPUC's headquarters at 525 Golden Gate Ave. The Full CAC hasn't heard updates on the Balboa Reservoir in close to two years but was engaged during the

development of the RFP. IT would be great if you had a presentation that has already been presented recently that could be brought to this group before the EIR gets released.

Thanks,
Tracy Zhu
Acting Community Benefits and Social Responsibility Manager

From: Mark Tang <tang.mark@gmail.com>
Sent: Tuesday, June 11, 2019 1:21 PM
To: Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>; Zhu, Tracy <TZhu@sfgwater.org>
Subject: Balboa Reservoir CAC & SFPUC CAC

Hi Leigh,

It was good to see you last night at the Balboa Reservoir CAC meeting. As you're aware, I sit on the SFPUC CAC seat on the Balboa Reservoir CAC. As we're getting closer to the Draft EIR being released, I wanted to reach out to see if staff and/or the project sponsors would be able to attend the next SFPUC CAC meeting.

The SFPUC CAC has supported the Balboa Reservoir development and it's been a while since they've received a complete update on the status and progress. There is strong interest in continuing the conversation.

The next SFPUC CAC meeting is scheduled for next Tuesday, June 18, 2019 - I know this is short notice, but I was hoping you or other staff at OEWD could attend and give an in-depth update on progress and next steps to the full SFPUC CAC.

I've also copied Tracy Zhu, the SFPUC CAC staff liaison.

Thanks!
Mark